

Resources for Disaster Planning in the Visual Resources Collection

Readings:

Visual Resources Association Special Bulletin 7: Disaster planning for visual resources collections

Hawkos, L., (ed.) (1994). Visual Resources Association Special Bulletin 7: Disaster planning for visual resources collections. Visual Resources Association, University of Michigan, Ann Arbor, Michigan.

This bulletin provides guidance for disaster planning in visual resources collections, including information on emergency kits, and dealing with some day-to-day difficult situations. This bulletin was the inspiration for the When Servers Crash panel.

Building an Emergency Plan: a guide for Museums and Other Cultural Institutions.

V. Dorge, and S.L. Jones., (1999). Building an Emergency Plan: a guide for Museums and Other Cultural Institutions. Los Angeles: The Getty Conservation Institute.

This book focuses on disasters in museum settings, but the ideas can be easily translated to visual resource collections.

Disaster Preparedness and Recovery: Photographic Materials

K.B. Hendricks and B.Lesser., (1983). Disaster Preparedness and Recovery: Photographic Materials, *American Archivist* 46:1 (Winter), pp. 52-68.

Advice and how-to for preparedness.

Field Guide to Emergency Response: A Vital Tool for Cultural Institutions

Field Guide to Emergency Response: A Vital Tool for Cultural Institutions (Instructional DVD Included). Washington, DC: Heritage Preservation, 2006.

Templates:

dPlan: The Online Disaster Planning Tool

<http://www.nedcc.org/about/news.dplan.php>

Northeast Document Conservation Center and the Massachusetts Board of Library Commissioners (MBLC) have created dPlan, a free online program to help institutions write comprehensive disaster plans. dPlan provides an easy-to-use template that allows museums, libraries, archives, and other cultural institutions of all sizes to develop a customized plan.

Generic Disaster Plan Workbook

<http://calpreservation.org/disasters/generic/>

The Generic Disaster Plan Workbook, from the California Preservation program, is based on the IELDRN Generic Disaster plan and provides a framework to assist institutions in writing their own disaster plan.

NYU Bobst Library Disaster Plan Workbook

<http://library.nyu.edu/preservation/disaster/toc.htm>

Efforts to establish a formal preservation program at New York University's Bobst Library began in 1979 when a preservation committee was established. The committee first turned its attention to disaster planning and wrote and published the Disaster Plan Workbook The NYU workbook is a generic, fill-in-the-blank type template that can provide the basic structure for developing a disaster plan.

Resources for Disaster Planning in the Visual Resources Collection

Response:

Midwest Art Conservation Center

<http://www.preserveart.org>

Midwest Art Conservation Center is a resource for cultural and professional institutions and private individuals around the world.

Northeast Document Conservation Center (NEDCC)

<http://www.nedcc.org>

NEDCC staff members are available 24 hours a day to provide telephone advice when a disaster occurs. This service is provided at no charge thanks to a grant to NEDCC from the National Endowment for the Humanities (NEH). This service does not normally include on-site assistance.

California Preservation Program (CPP)

<http://calpreservation.org/index.html>

The California Preservation Program (CPP) provides information, education, and expert assistance on preservation of collections to libraries, archives, historical societies, cultural institutions and records repositories in California.

SoliNET

<http://www.solinet.net>

SOLINET — the Southeastern Library Network, Inc. — is a not-for-profit library cooperative serving the Southeastern United States (Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Virginia) and the Caribbean. SOLINET provides leadership for cooperative action, improves access to information, and enables members to effectively anticipate and address the region's needs for education, economic development, and improved quality of life. SoliNET provides general disaster preparedness guidelines on its site and offers valuable information that is region-specific.

Conservation:

Image Permanence Institute (IPI)

<http://www.imagepermanenceinstitute.org/>

IPI offers consulting services to institutions in such areas as environmental management, enclosure materials, and the physical, chemical, and archival properties of various media. IPI can help institutions evaluate and improve existing storage facilities as well as plan and design new storage vaults.

National Film Preservation Foundation (NFPF)

<http://www.filmpreservation.org/>

NFPF is the nonprofit organization created by the U.S. Congress to help save America's film heritage. We support activities nationwide that preserve American films and improve film access for study, education, and exhibition.